



Public Information Act Requests

The [Texas Public Information Act](#) requires governmental agencies to make available for inspection and copying all information that is collected, assembled, or maintained or maintained by or for a governmental body if it owns or has a right of access to the information, except for information the Act exempts or prohibits from disclosure, according to Chapter 552 of the Texas Government Code.

The request must ask for records or information already in existence. The Act does not require a governmental body to create new information, to do legal research, or to answer questions. In preparing a request, a person may want to ask the governmental body what information is available.

Please provide all of the following information in your request:

- Full Name
- Email Address (for faster responses)
- Mailing Address
- Phone Number
- Detailed descriptions of records sought

Completed requests may be submitted:

In person

To submit a request in person, please submit your written request at 105 W. Holland Avenue, Alpine, TX 79830

E-mail

To submit a request by email, please send to J.D. Newsom at jd@bbrhd.com.

USPS mail

To submit a request by USPS mail, please mail the written request to:

BBRHD
ATTN: J.D. Newsom
PO Box 1439
Alpine, TX 79831

Please note that depending on the requested information and method of delivery, there may be a charge for the request. The District will inform the requestor of cost estimates in accordance with rules prescribed by the Texas OAG.